



NEW INDIAN MODEL SCHOOL, DUBAI

TEL 2824313, 2824250, 2824441

www.nimsdxb.com info@nimsdxb.com

NIMS/GEN/003/2022

CIRCULAR

04/01/2022

Sub: Request for Transfer Certificate

Dear Parents,

We appreciate your patronage and desire for continuation of your ward as the student of our school. However, if you are intending to withdraw your ward and take Transfer Certificate (T.C) after the Annual Examination in March 2022, duly filled T.C application form should be submitted to Accounts Department before 31st January 2022. This information will help us to plan admission in various grades in the school for the academic year 2022-23.

Please note that for the processing of the TC, it is mandatory to clear the fees up to March 2022.

T.C Application form can be collected from the Reception.

Principal

.....Please cut here and send back the acknowledgment to the class teacher.....

Acknowledgement (Request for Transfer Certificate)

To,

The Class Teacher

I P/O Comp No: Class & Div

Have received the circular **NIMS/GEN/003/2021** dated on **04/01/2022**.

I would like to

- 1) Take T.C of my ward after Annual Examination in March 2022.
- 2) Continue my ward in NIMS, Dubai for the year 2022-2023.