



# المدرسة الهندية النموذجية الجديدة NEW INDIAN MODEL SCHOOL

رقم التصريح التعليمي ٢٠١٨٦، هيئة المعرفة والتنمية البشرية، دبي، ا.ع.م.  
Educational Permit No. 20186, Knowledge & Human Development Authority, Dubai, UNITED ARAB EMIRATES  
Affiliation Nos. CBSE: 6630009, Kerala Board: 43092 (Grade 8 to 10 ): 15004 (Grade 11 & 12 )



17-11-2022

## Sub: Request for Transfer Certificate

Dear Parents,

Greetings from New Indian Model School, Dubai.

We appreciate your patronage and desire for the continuation of your ward as a student of our school. However, if you are intending to withdraw your ward and take a Transfer Certificate (T.C) after the Annual Examination in March 2023, a **duly filled T.C application form should be submitted to the Accounts Department on or before Thursday 5<sup>th</sup> January 2023. This information will help us to plan admissions in various grades in the school for the academic year 2023-24.**

Please note that for the processing of the TC, it is mandatory to clear the fees up to March 2023.

**T.C Application form can be collected from the Reception.**

Stephen DaCosta  
Principal

..... (Please cut here and send back the acknowledgement form to the class teacher) .....

## Acknowledgement (Request for Transfer Certificate)

To, The Class Teacher

Class & Div .....

I ..... P/O ..... Comp No: .....

- Would like to take a T.C of my ward after the Annual Examination in March 2023.
- Would like my ward to continue in New Indian Model School, Dubai for the year 2023-24.